



Drug & Alcohol Professional Certification

Workplace Assessment

DANOS AB5.2014 Assess and act upon immediate risk of danger to individuals who have used alcohol and other substances.

This unit is about assessing the immediate risk of danger to individuals who have used alcohol and other substances, acting upon the immediate risk of danger and supporting the individual once the immediate risk of danger has passed.

Name of applicant:

I confirm that I am the line manager / supervisor for the above named.

I have assessed the applicant's competence in relation to each of the numbered items listed overleaf and have placed my initials against each numbered item to indicate my satisfaction that the applicant has demonstrated the competence to which it refers (see notes below).

My assessment of the applicant's competence in this unit is based on the following (see notes below):

Name:

Signed:

Date:

Notes

You should 'sign off' the applicant's competence in relation to each of the items listed below only where you have clear evidence that they have demonstrated the appropriate knowledge or skills in real life settings. Your assessment should be based on one or more of the following: observation of the applicant's practice, your supervision of the applicant, evidence provided by an appropriate third party (such as clients / colleagues / previous supervisor/line

manager). Note - completion of a training course does NOT itself provide evidence of competence in a particular area.

In some cases the applicant will not have the opportunity within their existing position to demonstrate all of the required competences. Where this is the case, arrangements will need to be made for their competence to be assessed in an alternative setting (such as on placement), or, where applicable, for it to be confirmed by a supervisor / line manager from a previous post.

Performance criteria

To perform to the standard you must ensure that:

1. you ascertain any signs of immediate risk of danger
2. you request further support and assistance, as required, without delay
3. you ensure your own personal safety and of any other person near the individual
4. you make the individual aware that you are available and willing to help
5. you obtain personal details from the individual or any person near the individual who has used the substance
6. you obtain information on the substance used from the individual or any person near the individual who has used the substance
7. you encourage the individual to describe any pain or discomfort they may be experiencing
8. you act upon the immediate risks to danger consistent with agency policies and procedures and your own role
9. you take actions which are appropriate to the substance used and the effect it has had on the individual
10. if the individual is in an agitated state, you take steps to calm the individual if safe to do so
11. you take immediate steps to revive the individual, if the individual seems to be in a withdrawn state
12. you administer first aid, if safe to do so
13. you interact with the individual in a manner which recognises their needs and rights
14. you make the individual as comfortable as possible and only move the individual if necessary for their safety
15. you make the environment as safe as possible and remove all dangerous substances and materials
16. you encourage the individual to explore the implications / outcomes of the incident
17. you support the individual to enable them to meet their needs
18. you encourage the individual to seek further support and assistance
19. you accurately record all information and report to the appropriate person in the required format

Knowledge and understanding

To perform competently in this unit you need to know and understand:

1. legal, organisational and policy requirements relevant to your role and the activities being carried out
2. the partner agencies in the local area
3. how to adapt communication styles in ways which meet the individual's needs, strengths and capabilities
4. your responsibility and accountability for the wellbeing of individuals
5. how to support the choice and wellbeing of the individual which is appropriate to their needs and preferences

6. how to calm and reassure individuals who have used substances, ensuring their safety and wellbeing at all times
7. how to calm and reassure other people in the immediate vicinity, ensuring their safety and wellbeing at all times
8. when and how to move an individual to make them comfortable
9. when and how to administer first aid to individuals and by whom
10. when and how to ensure emergency services are called
11. the importance of gathering full and accurate information and how to do so
12. how to report accurately
13. the importance of identifying any gaps and ensuring the accurate reporting of information
14. how to recognise and deal with immediate risk of danger to individuals who have used substances
15. the range of different substances, their effects and potential risks
16. the appropriate actions / options available when the immediate risk of danger has passed
17. the rights of individuals with whom you come into contact
18. the principles of equality, diversity and anti-discriminatory practice and how they are applied
19. the principle of confidentiality and the implications for your practice
20. the importance of keeping full and accurate records, and how to do so in line with organisational requirements