



Drug & Alcohol Professional Certification

Workplace Assessment

DANOS AH3.2014 Supply injecting and other relevant equipment to individuals who use substances and facilitate safe disposal

This unit is about establishing the extent and type of individuals' injecting behaviour, providing harm reduction advice, providing equipment to reduce drug related harm, providing injecting equipment and facilitating the safe disposal of used equipment. It also covers maintaining records of the supply and safe disposal of injecting and other relevant equipment in order to monitor and evaluate the service.

Name of applicant:

I confirm that I am the line manager / supervisor for the above named.

I have assessed the applicant's competence in relation to each of the numbered items listed overleaf and have placed my initials against each numbered item to indicate my satisfaction that the applicant has demonstrated the competence to which it refers (see notes below).

My assessment of the applicant's competence in this unit is based on the following (see notes below):

Name:

Signed:

Date:

Notes

You should 'sign off' the applicant's competence in relation to each of the items listed below only where you have clear evidence that they have demonstrated the appropriate knowledge or skills in real life settings. Your assessment should be based on one or more of the following: observation of the applicant's practice, your supervision of the applicant, evidence provided by an appropriate third party (such as clients / colleagues / previous supervisor/line manager). Note - completion of a training course does NOT itself provide evidence of competence in a particular area.

In some cases the applicant will not have the opportunity within their existing position to demonstrate all of the required competences. Where this is the case, arrangements will need to be made for their competence to be assessed in an alternative setting (such as on placement), or, where applicable, for it to be confirmed by a supervisor / line manager from a previous post.

Performance criteria

To perform to the standard you must ensure that:

1. you establish whether the individual is injecting and the frequency of injecting, nature of the substance and environment in which they are injecting
2. you establish whether a needle exchange service can be provided for the individual in line with local policy
3. you carry out a basic health assessment with the individual concerning the impact of their substance use
4. you provide advice on safe or safer injecting techniques and sites
5. you provide relevant and timely advice on harm reduction, risk of infection, primary health and safer sex
6. you provide advice and resources for safe storage and disposal of needles and other relevant equipment
7. you refer individuals to other services according to identified need
8. you liaise with providers of other services in line with policies and protocols
9. you check that adequate stocks of equipment are maintained
10. you check that any injecting and other relevant equipment is stored safely and securely
11. you dispense equipment to individuals in line with the assessment of their needs
12. you demonstrate safe handling of dispensed equipment
13. you carry out the exchange process discreetly and give out equipment in a dispensing bag to maintain confidentiality

14. you carry out correct practices for dealing with returned equipment
15. you check that sharps bins are correctly assembled and never over-filled
16. you adhere to your organisations' needle and equipment exchange policies and procedures
17. you deal with any spillages and discarded needles and syringes using the appropriate materials
18. you maintain records of equipment supply and exchange in line with organisational procedures
19. you maintain confidentiality in all matters relating to individuals using the exchange scheme

Knowledge and Understanding

To perform competently in this unit, you need to know and understand:

Legislation, policy and good practice

1. legal, organisational and policy requirements relevant to your role and the activities being carried out
2. policy guidelines and legislation for needle exchange, including exchange for under-16s
3. health and safety legislation relevant to transportation and storage of used injecting equipment
4. the principle of confidentiality and the implications for your practice
5. your responsibility and accountability for the wellbeing of individuals
6. local systems, procedures and protocols for safeguarding children and young people
7. how to recognise the signs of injury, abuse or neglect in the individual and how to raise concerns with the appropriate person or agency
8. how age, gender, cultural and social background, including the choice of substance being used can affect the working relationship
9. legal obligations and local policies regarding service provision for children and young people
10. organisational policies and procedures for supply and exchange of injecting and other relevant equipment

11. how to adapt communication styles in ways which meet the individual's needs, strengths and capabilities
12. how to carry out a basic health assessment and respond appropriately
13. potential benefits of brief interventions and how to deliver them in this environment
14. complaints and appeals procedures which individuals can utilise
15. the range of substance use services offered by your organisation and other organisations, including peer support
16. the range of injecting equipment used by individuals who inject substances
17. the importance of keeping full and accurate records, and how to do so
18. the range of possible behaviours from substance users, and how to manage these
19. the risks and implications associated with various methods of substance use
20. how to recognise and deal with immediate risk of danger to individuals who have used substances
21. the harm reduction advice appropriate to all injecting substance use
22. the health risks associated with used needles and other equipment
23. how to dispose of needles and other relevant equipment safely
24. potential blood borne viruses and routes of transmission
25. the importance of testing for blood borne viruses and the availability of treatment
26. how to provide health advice and support to users of the service
27. how to provide safe sex and contraception advice to individuals
28. what to do in the event of a needle stick injury occurring
29. what constitutes adequate stocks of injecting and other relevant equipment for the individual substance user
30. how to ensure your personal health and safety
31. how to recognise if services are not meeting an individual's needs
32. the principles of equality, diversity and anti-discriminatory practice and how they are applied